

CANCELLATION AND REFUND POLICY

Registrations:

Attendees who are unable to attend the Conference due to a **FAMILY DEATH, ILLNESS, OR OTHER EXTRAORDINARY CIRCUMSTANCES** must send an email containing your request, registration form, name and e-mail address to: itrc2009@gmail.com. And the request will be evaluate by the Committee ITRC2009.

As well as the request of cancellation and refund for Tour Reservation.

Hotel Cancellation Policy:

Reimbursement Deadline

For a full refund, reservations must be canceled before May 19, 2009.

After May 19, a processing fee of one nights room and tax will be imposed.

No refunds are possible for changes or cancellations received **after June 30, 2009**, no-show reservations, or early departures.

To cancel your reservation and request a refund, please send us an email containing your request, registration form, name and e-mail address to: itrc2009@gmail.com. And the request will be evaluate by the Committee ITRC2009.

All approved refunds (registrations, tour Reservations and/or hotel reservations) will be processed and issued within 60 days after the conference.